



Risk Assessment – Looe Sailing Club – Covid-19 contamination-Sailing (REV. C)

Sport	SAILING	Number of Persons Involved	Approx. 40
Nature of Activity	Club Sailing	Frequency of Activity	Once a week

Assessed By	CFC, JC.	Date	15-08-2020
Initial Review By	Committee	Date	07/08/2020
Sign off By	Committee	Date	04-09-2020

Hazard Ref.	Potential for exposure	Existing Controls in Place	Score Low/Medium/High Risk	Further Controls Required?	Those at Risk	Review Date
1	Suspected infection of participants	None	High	Any individual or family member suspected of Covid 19 illness is not to attend an LSC organised event for at least 14 days.	Sailors, Support Teams	15-08-2020
2	Non-compliance of Government guidance re social distancing	None	Medium	Sailors and Support Teams will be briefed 90 minutes prior to the event start, via the LSC face book page. LSC members not participating in, or helping with the event, to be asked not to attend the seafront. The seafront restricted area will only be accessible to the sailors and Support Teams. Shore Teams will monitor the activity within the compound. Any persons showing non-compliance will be instructed to leave the area.	Sailors, Support Teams, public.	15-08-2020

3	Shared transport to the event.	N/A	Medium	All attendees should adhere to current social distancing guidelines when travelling to the event.	Sailors, Support Teams	15-08-2020
4	Changing Facilities	Club	High	The club house will remain closed to sailors until further notice. Sailors should arrive ready to go to sea or change on the Seafront. It is suggested that valuables are stored in a dry bag and taken to sea. Non valuables to be left in the compound under boat covers (There will be no un-authorised entry to this area during the event).	Sailors, Support Teams	15-08-2020
5	Collection and Storage of Track and Trace Data	None	High	On arrival, the Shore Marshal will record details of all attendees to the event (Sailors and Support Teams) with consideration to GDPR laws. This information will be retained (and shared if necessary under the Government 'Track and Trace' scheme) for a maximum of 21 days. Following which it will be destroyed in a controlled manner.	Sailors, Support Teams	15-08-2020
6	Strong winds affecting safety.	Approx. 25 mph limit, subject to sea state	Medium	Maximum wind speed for sailing reduced to 20 mph. Inexperienced helms will be advised to stay ashore if competence levels will be challenged by conditions.	Sailors	15-08-2020
7	Sailing Programme & Course detail.	On the water start/finish.	Medium	To avoid mass gatherings in the seafront dinghy storage area (before and after racing) a rigging & launching schedule will be made available to sailors and Support Team members. Fleet starts will be to the leeward of a leeward mark, with triangular courses maintained as normal. This will ensure	Sailors, Support Teams	15-08-2020

				<p>independent racing of different fleets with varied start times. Race finishes will be staggered. Racing to be finished through the sailing club point if conditions allow, or alternatively via one of the afloat support vessels. Participants to obey marshal's instructions when returning to shore.</p>		
8	Boat storage in compound on the seafront.	Allocated spaces to registered members and boundary controls.	Low	<p>All dinghies must be stored in the LSC seafront compound. Boundary ropes must be maintained all times. Hand sanitizer will be provided at point of entry/exit and must be used when entering or leaving the compound. Attendees must wear a mask at all times whilst in the roped area and adhere to Government/RYA guidance on social distancing where possible. Time spent within the compound should be kept to a minimum.</p>	Sailors, Support Teams, Public	15-08-2020
9	Arrival of participants & interaction with Shore Team	None	Medium	<p>LSC Shore Marshals and helpers (Shore team) to establish and control a restricted area on the seafront to be used for events. Public access routes to storage/launch/recovery area to be closed prior to arrival of participants. Re-directional signs (re public) and rope/chain barriers to be maintained for duration of event. Sailors and Support Teams to enter/exit restricted area via nominated entry/exit point. All shore teams and sailors to wear face coverings and sanitize hands at appropriate intervals, whilst in restricted area. Nominated member of shore team to be responsible for collecting/destroying personal data of sailors/Support Teams attending each</p>	Sailors, Support Teams, Public.	15-08-2020

				<p>event (Guidance to be provided to nominated member prior to start of racing season). Track & Trace protocol to be followed whilst ensuring compliance with GDPR legislation. Incidents/comments to be recorded by marshal representing ashore and afloat Support Teams.</p> <p>Shore Team to maintain control of restricted area for duration of event to include: maintenance of boundaries, ensuring dinghies are made race ready within the designated boat compound, to control launch/recovery times (in accordance with race schedule) ensuring sailors are wearing appropriate PPE and social distancing where possible, to provide radio contact with afloat support crews offering assistance when required, liaison with emergency services and preparation of area for evacuation of casualty (if required), monitoring restricted area for non-compliance and taking resultant action, ensuring trolleys are returned to compound once dinghies have been launched, ensuring time spent within compound is kept to a minimum, maintaining a record of sailors leaving the area to ensure all participants are accounted for.</p> <p>Once racing is complete and participants have vacated compound, Shore Team to remove signs, ropes and hand sanitizers to storage.</p>		
--	--	--	--	--	--	--

10	Rigging and de-rigging dinghies on the sea front.	Mainsails not to be hoisted until adjacent to the water and on return lowered once ashore.	Medium	Boats must be made ready for racing (and storage) within the designated compound to ensure social distancing between crews and public. PPE to be worn at all times in accordance with Government/RYA guidance. Maximum 30 people permitted in compound at any one time (Provided mitigation measures are in place).	Sailors, Support Teams, public	15-08-2020
11	Launching of Dinghies	N/A	Medium	Launching to be; Time controlled (see race schedule for details) socially distanced, single file and fleet by fleet, via the Harbour slipway only. Non- distanced, multiple launching to be avoided. All trolleys to be returned to compound once dinghies have been launched. Face coverings to be worn by all during set up, launch, recovery and break down. Late arrivals will not gain entry to the compound and will be unable to participate in the event.	Sailors, Support Teams, public	15-08-2020
12	Dinghy helm and crew distancing and contact whilst afloat.	N/A	Medium	Unrelated crews or crews from different households, to wear PPE at all times where social distancing cannot be maintained. Crews to familiarize themselves with RYA guidance. Face to face contact to be avoided as should shouting of instructions. Same household crews and single handers may choose to relax PPE requirements once afloat.	Sailors	15-08-2020
13	Support Vessel Crews afloat (Committee/Safety/Rescue)	N/A	Medium	Support Crews to be provided with detailed guidance prior to commencement of sailing season. Support vessel numbers to be restricted (Two Safety, one Committee vessel).	Sailors, Support Crews	15-08-2020

				<p>Crew members to adhere to current social distancing guidelines when travelling to the vessel.</p> <p>Experienced, same household crews to be Utilized where possible. Where not possible, appropriate PPE to be used whilst on board. Where possible, crews to remain consistent for entire period of planned sailing.</p> <p>Online updates to be provided to crews reflecting changes to Government/RYA guidance. Debriefs (Following the race) to be given in similar manner.</p> <p>If vessels are dual moored, crews to allow minimum of 10 minutes between boarding of each vessel to avoid cross contamination.</p> <p>Before boarding vessel, crews to don PPE (If applicable).</p> <p>All crews should sanitize hands upon boarding and leaving the vessel.</p> <p>All vessels to carry stocks of sanitiser, masks and gloves to be used when required.</p> <p>Personal crew equipment to be used by one individual only where possible. If not achievable, equipment to be sanitized prior to being used by second crew member.</p> <p>Face to face contact to be avoided as should shouting of instructions.</p> <p>One dedicated vessel/crew to be responsible for collection/laying/recovery/sanitizing of course equipment.</p> <p>At end of event, support vessels to be deep cleaned, particular attention being given to common 'touch points'.</p> <p>A nominated support vessel crew member to be responsible for refuelling of support vessels.</p> <p>No other crew to be on board whilst re-fuelling is taking place.</p> <p>Safety/Rescue/First Aid provision – see below.</p>		
--	--	--	--	--	--	--

14	Safety/Rescue Provision.	N/A	Medium	<p>If a dinghy capsizes, RB1 will monitor the situation.</p> <p>If the vessel requires towing, it is to be towed astern. Towing lines to be provided by the support vessel.</p> <p>All crews to wear facial coverings when securing vessels and during the tow.</p> <p>Only one dinghy to be towed at any one time.</p> <p>Temporary holding position to be used by Support Teams if necessary.</p>	Sailors, Support Crews	15-08-2020
15	Retirement from racing.	None	Medium	<p>Dinghies retiring from racing should be monitored by Support Vessels and encouraged to return to port un-assisted.</p> <p>The Shore Marshal to be advised of the returning dinghy to ensure social distancing ashore is achieved.</p>	Sailors, Support Teams	15-08-2020

16	First Aid provision Afloat	N/A	Medium	<p>RB2 to provide urgent/immediate action if there might be a risk to life.</p> <p>First aiders afloat to be suitably qualified and familiar with specific COVID-19 First Aid guidance.</p> <p>All casualties to be treated as if COVID-19 is present.</p> <p>If recovering a person to the support vessel, face coverings to be worn by crew.</p> <p>Methods of recovery to minimise face to face contact.</p> <p>If casualty conscious and able, self-rescue to be encouraged.</p> <p>Once aboard, casualty to be provided with facial covering unless injury prohibits.</p> <p>Support crews to ensure enhanced sanitizing procedures are completed between each incident.</p>	Sailors, Support crews	15-08-2020
----	----------------------------	-----	--------	---	------------------------	------------

				In the event of a severe first aid incident/emergency, crews are to alert the relevant emergency service and seek advice. Shore Marshal to be advised of incident so that provision can be made for shore side extraction of casualty if required.		
17	Completion of sailing & recovery of dinghies			<p>Once sailing is complete, participants to immediately return to slipway to recover dinghies under direction of Shore Marshal. Facial coverings to be worn by sailors and Shore Teams.</p> <p>Sails to be lowered when reaching shore. Crews to retrieve their own trailers from compound whilst socially distancing with other crews.</p> <p>Before entering the boat compound, crews to use hand sanitizer provided.</p> <p>Vessels to be covered and secured as quickly as possible.</p> <p>Participants to change at home if possible. Hands should be further sanitized when leaved the restricted area.</p>		
18	Protests & De-Briefs	Held in the Club House	Low	<p>Arbitration of protest incidents to be dealt with by Race Committee afloat. No on shore protest hearings to be held.</p> <p>An on line de-brief to be undertaken following each event (Commodore/Sailing Committee/Support Teams).</p> <p>Resultant action points to be raised with main LSC committee prior to being distributed to relevant parties by electronic means.</p>	Sailors	15-08-2020

19	LSC Limitation of liability during organised events.	Insurance	Medium	All club members attending any event (as sailors or Support Team members) to confirm that they accept total liability for all potential risks by reading and signing all associated paperwork produced by LSC prior to participation.	Sailors, Support Teams	15-08-2020
----	--	-----------	--------	---	------------------------	------------

**CLUB HOUSE, CHANGING AND TOILET FACILITIES ARE NOT TO BE ACCESSED OR USED BY SAILORS (ONLY SUPPORT CREWS)
(SANITISER TO BE PROVIDED TO ENTRANCE LOBBY AND COMMITTEE ROOM.)**